

**MINUTES OF THE PLANNING COMMITTEE MEETING HELD AT CARDIGAN HOUSE, BINGLEY ON
TUESDAY 13TH FEBRUARY 2018**

**Start: 6:30pm
Finish: 7:40pm**

Councillors present:	Clough, Dawson, Dearden, Quarrie, Truelove and M Wheatley
Councillors in attendance not a member of this committee:	Simpson
In attendance:	Laura Jowett, Administrative Officer
Members of the public:	None

1718/79 Disclosures of interest

- a) **To receive declarations of interest from councillors on items on the agenda.**
 - b) **To receive written requests for dispensations for disclosable pecuniary interest**
 - c) **To grant any requests for dispensation as appropriate.**
- a) Councillor Dawson declared her interest in item 1718/84, item 8 and advised she would leave the room when that item was discussed.
- b) No written requests for dispensations had been received
- c) None required

1718/80 Apologies for absence

- a) **To note apologies for absence**
 - b) **To receive and consider apologies for absence**
 - c) **To approve reasons for absence**
- Councillor J Wheatley's apologies and reasons for absence were noted. Resolved to approve the reasons for absence for Councillor J Wheatley. Proposed Councillor M Wheatley, seconded Councillor Clough and agreed. All were in favour. Councillor Fenton was not present.

1718/81 Minutes

To approve the minutes of the meeting held on Tuesday 9th January 2018

Resolved that the minutes of the meeting held on 9th January be approved. Proposed Councillor Clough, seconded Councillor Dearden. Four were in favour and there were two abstentions from the vote.

1718/82 Public participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chairman.

No members of the public were present.

1718/83 To receive information on the following ongoing issues and decide further action where necessary:

- **Any notified Planning Panels**

None received

- **Any notified Planning Appeals**

17/00134/APPFL2 31 Otley Road Eldwick Bingley West Yorkshire BD16 3EB was noted but no further action required.

1718/84 Consideration of Planning Applications

1	17/06993/HOU	21 Glen Road, Eldwick	Demolition of garage, replace with a double storey side extension, first floor single storey extension increase eaves and ridge height and external alterations	Resolved to recommend that this application be approved. Proposed Councillor Quarrie, seconded Councillor Truelove and agreed. Four were in favour and there were two abstentions from the vote.
2	17/06946/HOU	42 Oakwood Drive, Bingley	Replacement of hedge with 2' wall topped with 4' fence panel as part of a larger refurbishment of the rear garden.	Resolved to make no comment on this application. Proposed Councillor Dawson, seconded Councillor M Wheatley, and agreed. All were in favour.
3	17/06844/CLP	8 Primrose Drive, Gilstead	Single storey extension to rear	This application had been decided on 08/02/18 and the planning officer had advised that as it related to a certificate of lawful development no comments were required by Bingley Town Council.
4	18/00036/HOU	23 Grange Road, Eldwick	Removal of existing garage and construction of 2 storey side and rear extension	Resolved to make no comment on this application. Proposed Councillor M Wheatley, seconded Councillor Dawson, and agreed. Five were in favour and there was one abstention from the vote.
5	17/07007/FUL	Meadowcroft, Spring Lane, Eldwick	Construction of replacement dwelling.	Resolved to recommend that this application be approved. Proposed Councillor Truelove, seconded Councillor

				Quarrie and agreed. Four were in favour and there were two abstentions from the vote.
6	18/00141/HOU	34 March Cote Lane, Cottingley	Two storey side extension and dropped kerb with new drive access	Resolved to make no comment on this application. Proposed Councillor M Wheatley, seconded Councillor Truelove, and agreed. All were in favour.
7	18/00205/HOU	23 Birchdale, Bingley	Construction of ground and first floor extension to front	Resolved to make no comment on this application. Proposed Councillor Dearden, seconded Councillor Quarrie, and agreed. All were in favour.
8	17/05817/NMA01	2 Bracken Park, Gilstead	Non-material amendment to planning permission 17/05817/HOU: Omit external utility room door and replace with a window	This application had been decided on 08/02/18 and the planning officer had advised that as it related to a non-material amendment no comments were required from Bingley Town Council.
9	18/00139/FUL	Former Site Semmering, Sheriff Lane, Eldwick	Construction of one dwelling, car parking and landscaping	Resolved to recommend that this application be approved. Proposed Councillor Truelove, seconded Councillor Quarrie and agreed. All were in favour.
10	18/00303/HOU	66 Beckfield Road, Cottingley	First and second floor extension with front and rear dormer windows and single storey side extension	Resolved to make no comment on this application. Proposed Councillor Quarrie, seconded Councillor Clough, and agreed. All were in favour.

11	18/00283/HOU	10 Preachers Mews, Priestthorpe Road, Bingley	Internal alterations with new access to loft space to create two bedrooms	Resolved to make no comment on this application. Proposed Councillor Quarrie, seconded Councillor Dawson, and agreed. All were in favour.
12	16/00780/SUB03	Riverside Works, Ireland Street, Bingley	Submission of details required by conditions 2 (materials), 8 (drainage), 9 (contamination), 10 (remediation), 13 (lighting), 14 (tree fencing) and 15 (landscaping) of planning permission 16/00780/FUL	Resolved to make no comment on this application. Proposed Councillor M Wheatley, seconded Councillor Dearden, and agreed. All were in favour.

1718/85 Bingley Neighbourhood Plan

- a) To receive an update on the Neighbourhood Plan
- b) To appoint all non-Councillor members of the Working Group by name (appendix 1718/85)
- c) To approve expenditure of £3,520 for gathering of socio economic, social and environmental data, identification of key stakeholders, initial community consultation, establish and draft policies and design and printing.
- d) To consider the recommendations from the Neighbourhood Plan Working Group
 - 1) Recommend to the Planning Committee that the community are consulted on a draft outline Neighbourhood Plan in approximately 3 – 4 months' time to ensure it is on the right track.
 - 2) Recommend to the Planning Committee that the Neighbourhood Plan Working Group write to Andrew Towlerton Associates to request further statistical information about the number of new homes built since 2011, environmental data about the uptake of energy efficiency, data relating to key industries and services in Bingley, including business rates data, information about commuters and where they work, and how many residents work in Bingley, and information about forward projections of the demographics.
 - 3) Recommend to the Planning Committee that the Neighbourhood Plan Working Group ask Andrew Towlerton Associates for examples of policies from other Neighbourhood Plans which focus on these areas.
 - 4) Recommend to the Planning Committee that the Neighbourhood Plan Working Group ask Andrew Towlerton Associates to provide examples of plans around heritage for the next meeting of the Neighbourhood Plan Working Group which will focus on Heritage and Green Belt.
 - 5) Recommend that policies are circulated to the Neighbourhood Plan Working Group in advance of the meeting.
- e) To agree any next steps
 - a) Councillor Simpson provided an update on the Neighbourhood Plan in her capacity as Vice Chair of the Neighbourhood Plan Working Group.
 - b) This item was withdrawn following advice from YLCA and will be on the agenda of the next full council meeting.

- c) **Resolved** to approve expenditure of £3,520 for gathering of socio economic, social and environmental data, identification of key stakeholders, initial community consultation, establish and draft policies and design and printing. Proposed Councillor Dawson, seconded Councillor M Wheatley and agreed, all were in favour.
- d) **1) Resolved** that the community are consulted on a draft outline Neighbourhood Plan in approximately 3 – 4 months' time to ensure it is on the right track. Proposed Councillor Dawson, seconded Councillor Quarrie and agreed, all were in favour.
2) Resolved that the Neighbourhood Plan Working Group write to Andrew Towlerton Associates to request further statistical information about the number of new homes built since 2011, environmental data about the uptake of energy efficiency, data relating to key industries and services in Bingley, including business rates data, information about commuters and where they work, and how many residents work in Bingley, and information about forward projections of the demographics. Proposed Councillor M Wheatley, seconded Councillor Dearden and agreed, all were in favour.
3) Resolved that the Neighbourhood Plan Working Group ask Andrew Towlerton Associates for examples of policies from other Neighbourhood Plans which focus on these areas. Proposed Councillor Quarrie, seconded Councillor M Wheatley and agreed, all were in favour.
4) Resolved that the Neighbourhood Plan Working Group ask Andrew Towlerton Associates to provide examples of plans around heritage for the next meeting of the Neighbourhood Plan Working Group which will focus on Heritage and Green Belt. Proposed Councillor M Wheatley, seconded Councillor Quarrie and agreed, all were in favour.
5) Resolved that that policies are circulated to the Neighbourhood Plan Working Group in advance of the meeting.
- e) The Neighbourhood Plan Working Group will meet next on Tuesday the 6th March 2018.

1718/86 Updates

- a) **To receive an update regarding Greenhill development and agree any action required**
An update was received
- b) **To receive an update regarding Milner Fields Farm and agree any action required**
None received

1718/87 Next Meeting of the Planning Committee

The next meeting of the Planning Committee will be held on **Tuesday 13th March 2018 at 6.30pm at Cardigan House.**